

How To Add Zoom Password in Meeting Invite Link:

- ✓ Log In <https://emory.zoom.us/>
- ✓ Go to Settings
- ✓ Go to the Meeting tab and verify the password settings that you would like to use for your meetings and webinars are enabled.
- ✓ Toggle the following options to “On”
 - Require a password when scheduling new meetings
 - Require a password for Personal Meeting ID (PMI) and choose “Only Meetings with Join Before Host enabled”
 - Embed password in meeting link for one-click join
- ✓ For more information about editing a password for current meetings click [here](#).
- ✓ If you have any questions, please contact [OCIT](#).